



Internship opportunities with RMHC Richmond

Volunteer Services – work with our Volunteer and Community Engagement Manager on volunteer management, volunteer engagement, community outreach, etc. Approximately 15 hours per week during daytime weekday hours.

Family Services – work with our Guest Services Coordinator on providing programming and support services to families staying at the Ronald McDonald House Charities. Approximately 12-15 hours a week during late afternoon and evening hours.

Development and Communications – work with our Development Team on a variety of fundraising, marketing, and communications initiatives. Approximately 12-15 hours a week during daytime weekday hours.

House Program – work with our House Coordinator on maintaining the day to day operations of the Ronald McDonald House. No more than 12 hours a week during weekday morning hours (between 9 am to 1 pm multiple days per week).

In-hospital – work with our In-Hospital Coordinator to provide operational support to our programs at local hospitals. This internship requires a vehicle for transporting items to and from the hospital. Approximately 10-12 hours per week during weekday morning hours (between 8:30 am and 12 pm).

Recruitment periods and duration expectations:

Fall – Posted mid-July. Start mid-August through mid-December

Spring – Posted mid-October. Start mid-January through mid-May

Summer – Posted mid-March. Start mid-May through mid-August

We are happy to accommodate internship requirements for class credit as long as they fit with our needs and interns are able to commit to the full internship term. Our internship opportunities are unpaid but provide valuable educational and professional development experiences.

To apply, please send a cover letter to our Volunteer and Community Engagement Manager, Diana Villarreal, at diana@rmhc-richmond.org.