



Ronald McDonald House Charities® Richmond

Thank you for preparing cookies for Ronald McDonald House Charities of Richmond. We could not provide families with children receiving medical care with the support they need without you. After a long day at the hospital, freshly-baked cookies provide a small comfort that helps families feel at home.

Overview:

- You are responsible for purchasing ingredients for the **cookies for 12-15 people**, as well as sandwich-sized Ziploc bags. We will provide labels for the cookies.
- Milk to go with the cookies is optional.
- Our kitchen is fully stocked with baking supplies.
- Please do not make more than 3 dozen cookies.
- The recommended group size is 6 people or fewer. Please do not exceed 10 people. All volunteers under 18 must be accompanied by an adult.

Arrival Instructions:

- Please arrive at **1:00 pm** for the cookies to be prepared by **2:00 pm**.
- Please park across the street or on one of the side streets (Davis, Strawberry, or Grace).
- All volunteers 18 years and older must bring a **valid state-issued photo ID** in order to be allowed entry.
- Upon arrival, please check in at the front desk and completely fill out the forms provided.

Food Safety Guidelines:

- **All food must be prepared on-site, in a commercial kitchen, or purchased from a store.**
- Purchase all ingredients from a reputable provider.
- Please transport all ingredients/food items safely and properly to the house.
- Wash hands, wear gloves, keep surfaces clean, and tie back hair.

Please Note:

- Please do not be disappointed if our families are at the hospital when you arrive. They will happily enjoy the cookies when they arrive back at the house.



For any questions, please contact our Director of Volunteers, Diana, at diana@rmhc-richmond.org

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