



**Ronald McDonald
House Charities®**
Richmond

Family Activity Intern

The Family Activity Intern will become well-versed in the mission and daily functions of the Ronald McDonald House Charities in order to be an ambassador of the organization. This position will be responsible for assisting the staff of RMHC with a variety of tasks including but not limited to planning and executing of evening activities, facilitating volunteer-led activities, researching community events for families, tracking activity participation, as well as front desk back up coverage. The position is approximately 15-20 hours a week and hours must be in the late afternoon and early evening. Preferably, applicants will have interest in non-profit management, family services, health care, and be comfortable interacting with a wide variety of populations.

To apply, please send a resume and cover letter to diana@rmhc-richmond.org