



**Ronald McDonald
House Charities®**
Richmond

In-hospital Support Intern

Interns will become well-versed in the mission and daily functions of the Ronald McDonald House Charities in order to be ambassadors of the organization both in and out of the house. Interns will be responsible for assisting the Program and Volunteer Managers with a variety of tasks including but not limited to delivering lunches, snacks, and other materials to local hospitals, helping to foster and maintain relationships with local hospitals, determining other areas for growth for engaging hospitals, as well as the Richmond community. Interns will have the opportunity to have larger ongoing projects focused on engaging the community and hospital partners. Interns must provide their own transportation. The internship is unpaid. The internship is approximately 15 hours a week and the schedule is flexible but interns must have morning availability during weekdays. Preferably, interns will have interest in non-profit management, family, services, health care, and/or outreach.

To apply, please send a resume and cover letter to Diana Villarreal at diana@rmhc-richmond.org